

**Monte Vista Unitarian Universalist Congregation
Board of Trustees Meeting
Scheduled Zoom Meeting
Date June 16, 2022 @ 06:30 PM
Minutes**

Zoom Meeting: <https://us06web.zoom.us/j/8012277320>

Meeting ID: 801 227 7320 Passcode: MVUUC

Call to Order @ 06:35 PM

Attendees:

Alan Worley, President
Bob Taylor, Treasurer
Mary Darrow, Secretary
Jeanine Little, Member
Susan Seifried, Member
Kathy Mason, Member-absent

Rev. Maggie Yenoki, Minister
Robert Tidwell, DLRE

David Adams, Vice-President Elect
Carissa Mohr, Treasurer Elect

Verify Quorum: Quorum is 4

Chalice Lighting: “You only grow by coming to the end of something and by beginning something else.”

— John Irving, *The World According to Garp*

Approve minutes from April 20, 2022 and May 18, 2022 meetings: attached

Reports:

Minister: attached
DLRE: attached
Treasurer: attached
Facilities:

Informational Items:

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1. Spirit Level Grant for **Facilities Refresh** in the amount of \$25000 (\$12,500 match), for Facility Refresh on March 31, 2022. Grant period is July 1, 2022 thru 12/31/2023. Grant approved by the SLG Gran Committee on May 20, 2022

2. Spirit Level Grant for **Technology** fund raising of \$12,500 reached on May 22, 2022. Certification Form for SLG –Technology was completed on June 6, sent to SLG Committee and acknowledgement received. We should receive a check within two week

3. Contact with CIM concerning our undeveloped land: Moving our sanctuary not feasible.

4. IMS (Montessori) has verbally agreed to 4% monthly rent increase, effective October 1, 2022, and will continue additional \$1000 per month pay down of past due rent. IMS will make an additional \$5000 payments in July 2022 and January 2023, I have a Zoom meeting with Wendy scheduled for Friday June 17, 2022 at 1PM

5. Alarm Codes: Just last week, we learned that our alarm system was not calling ADT when tripped, due to programming changes needed when the mandatory use of Area Code dialing was implemented. We now need to decide is we want to use general access codes for provide individual codes to each user authorized to open/secure our facility.

Old Business:

New Business:

1. Changes to those authorized to sign on the Wells Fargo Bank accounts.

Motion 2022-06-16-01: Authorize the following MVUUC Board of Trustee members to have signing Authority for all financial accounts:

President = Alan G Worley

Vice President = David Adams

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Treasurer = Carissa Mohr

Secretary = Mary Darrow

Also remove signing authority from all financial accounts:

Past-Treasurer = Doyle Robert Taylor

Moved: Mary Darrow

Seconded: Jeanine Little

Vote: 5 Yes 0 no

Result: Passed

2. Use of land fronting on Monte Vista Ave. (Labyrinth)

Utilize the unused property on Monte Vista Ave to create an open space for a meditation Labyrinth. Scope of project includes removing block walls that run east west from the street to the trash bin area, and also the wall that runs north from the trash bin area 120 feet. Prepare the land by grading. Install a labyrinth template and cover the template. Landscape with appropriate drought tolerant native plants. Provide seating areas. An additional item could be to install fencing, similar to that used around the RE area.

Funding of \$5000 is already secured for the labyrinth portion of the project Some funding for the wall removal is included in the 2022-2023 SLG for Facilities Refresh Grant.

Motion 2022-06-16-02:

This motion was tabled until next month.

3. Mold remediation in Montessori Rooms 4, 5, & 6

Motion 2022-06-16-03: Authorize funds to cover the cost of mold remediation in Montessori rooms 4-5-6, not to exceed \$3,000.00

Moved: Bob Taylor

Seconded: Jeanine Little

Vote: 5 yes 0 no

Result: Passed

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4. Mandatory Background Checks and Child Abuse training

California State Law effective January 1, 2022 requires Live Scan Californian DOJ background check and formal child abuse education for ALL employees that have contact with children. Background checks and training also required for any volunteers that work more than 16 a month or 32 hour in a year with children, UUA suggests also performing a Federal DOJ background check. Application to join Live Scan network is a long process. Cost for each Live Scan is currently \$79 per individual. DLRE and Pre-School Teacher are covered employees. RE Council will also need Live Scans as they are classroom teachers. Occasional assistants do not need Live Scan.

Motion 2022-06-16-04: Authorize our Office Administrator to initiate the application process for MVUUC to receive an “ORI” number from the State of California. Preferably using an email address such as minister@montevistauu.org as the point of contact.

Also BoT President will contact the Personnel Committee and the Safe Congregations Committee to assess what needs to be done to reach compliance with AB 506.

Moved: Susan Siefried

Seconded: Mary Darrow

Vote: 5 yes 0 no

Result: Passed

5. Kitchen Renovations

Resume discussion and planning of a kitchen renovation that began in 2012 by the Facilities Committee. This is probably a multi-year project.

Motion 2022-06-16-05:

This motion was tabled until next month.

6. MVUUC 70th Birthday Celebration: Saturday August 20, 2022

Our official 70th birthday is actually Saturday, August 20, 2022. We should party on the patio and in the sanctuary. Afternoon and evening. We have 2 month to prepare.

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Motion 2022-06-16-06: Recognize that Saturday, August 20, 2022 is the Official Birthday Party for the 70th year celebration of MVUUC. Possibly use the remaining balance in the C2C (Contract to Call) Fund for the party.

Moved: Jeannine Little

Seconded: Susan Siefried

Vote: 5 yes 0 no

Result: Passed

7. MVUUC Emergency Evacuation and Active Shooter Plans

There is an existing Emergency Evacuation Plan for our facility. As we begin to implement more on-site activities. There is a need to review the plan and update the congregation members. There was at one time discussion of immediate responses to an active shooter. Children's RE had discussed this with the regular teachers.

Motion 2022-06-16-07: Locate, evaluate, and update the existing Emergency Evacuation Plan. Present the plan to the Congregation. Also review active shooter plans. Bring in an outside specialist to share best practices with leadership, the Staff, and the congregation.

Moved: Jeanine Little

Seconded: Susan Siefried

Vote: 5 yes 0 no

Result: Passed

8. Finance Committee has no Chair as of June 30, 2022

Carissa Mohr is leaving the Finance Committee on June 30, 2022 to become MVUUC Treasurer on July 1, 2022. This leaves the Finance Committee without a Chair. No current committee members are offering to become the Chair. What to do?

Motion 2022-06-16-08:

This motion was tabled until next month.

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Upcoming Events:

1. RE Sunday and picnic
2. Memorial Service for Nancy Rutherford

Gratitude: Bob Taylor and Jeanine Little for service on the BoT

Next Meeting: Thursday July 21, 2022 at 06:30 PM via Zoom.

Adjournment: 08:34 m