

**Monte Vista Unitarian Universalist Congregation
Board of Trustees Meeting
Scheduled Zoom Meeting
Date July 21, 2022 @ 06:30 PM
Minutes**

Zoom Meeting: <https://us06web.zoom.us/j/8012277320>

Meeting ID: 801 227 7320 Passcode: MVUUC

Call to Order @ 06:33 PM

Attendees:

Alan Worley, President
David Adams, Vice President
Carissa Mohr, Treasurer
Mary Darrow, Secretary
Susan Seifried, Member
Kathy Mason, Member - absent

Rev. Maggie Yenoki, Minister
Robert Tidwell, DLRE

Verify Quorum: Quorum is 4

Chalice Lighting “The journey is never endedlive in the moment.” Antonio Brown

Approve minutes from June 16, 2022 meetings: attached
The minutes were adopted as filed.

Reports:

Minister: attached
DLRE: attached
Treasurer: attached
Facilities:

Informational Items:

1. Spirit Level Grant for **Facilities Refresh**: \$5000 already received

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2. Spirit Level Grant for **Technology**: 2 vendors were contacted for quotes to install the projector and screen. Best quote received from Artistic Sound and Cinema. Awaiting a revised quote with complete installation costs included.

3. Alarm Codes: Decide if we want to use general access codes or provide individual codes to each user authorized to open/secure our facility.

4. Housekeeping: who has keys, who has alarm codes.

5. Bank signature changes appointment

Old Business:

1. Use of land fronting on Monte Vista Ave. (Labyrinth) (See New Business item #4)

Utilize the unused property on Monte Vista Ave to create an open space for a meditation Labyrinth. Scope of project includes removing block walls that run east west from the street to the trash bin area, and also the wall that runs north from the trash bin area 120 feet. Prepare the land by grading. Install a labyrinth template and cover the template. Landscape with appropriate drought tolerant native plants. Provide seating areas. An additional item could be to install fencing, similar to that used around the RE area.

Funding of \$5000 is already secured for the labyrinth portion of the project Some funding for the wall removal is included in the 2022-2023 SLG for Facilities Refresh Grant.

2. Mold remediation in Montessori Rooms 4, 5, & 6 (See BP-00)

Report from SafeGuard showed NO ASBESTOS at IMS. The level of LEAD in the paint in the rooms does NOT require remediation. Invoice received from Servpro (4906927) for Mold mitigation and repair. \$2,094.66 + \$715.00 test fee. Under the approved amount of \$3000.

3. Kitchen Renovations

Resume discussion and planning of a kitchen renovation that began in 2012 by the Facilities Committee. This is probably a multi-year project.

4. Finance Committee has no Chair as of June 30, 2022

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Carissa Mohr is leaving the Finance Committee on June 30, 2022 to become MVUUC Treasurer on July 1, 2022. This leaves the Finance Committee without a Chair. No current committee members are offering to become the Chair. What to do?

New Business:

1. Accept bequest from the estate of Nancy Rutherford (See BP-01)

Motion 2022-07-21-01: Approve acceptance of \$5,000 from the estate of Nancy Rutherford to be applied to the Spirit Level Grant for Facilities Refresh to satisfy her request that the funds be used for a project she would approve. Funds to assist with landscaping and native plants installation.

Moved: Carissa Mohr

Seconded: David Adams

Vote: 5-YES 0-NO

Result: Passed

2. Create a holding account for cash contributions to the Inland Valley Hope Partners Beta Center. Our Financial Guidelines require that funds collected by MVUUC, for another group, be processed through the MVUUC bookkeeping system and that a record be maintained of monies received and disbursed.

Motion 2022-07-21-02: Authorize the Bookkeeper to create a Balance Sheet account to hold cash contributions for the Inland Valley Hope Partners Beta Center. The Bookkeeper shall print a check when the balance in this account exceeds \$100.00

Moved: Carissa Mohr

Seconded: David Adams

Vote: 5-YES 0-NO

Result: Passed

3. Annual pledge to the UUA was due in June.

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Need to authorize an amount to pay this fiscal year. Last year's payment was \$6666.31. This year's budget is \$10,088.00

Motion 2022-07-21-03: Authorize payment to UUA for MVUUC's 2022-2023 pledge of \$10,088.00 as referenced in account line 6551

Moved: David Adams

Seconded: Susan Siefried

Vote: 5-YES 0-NO

Result: Passed

4. Begin the process of incorporating our vacant property into regular use by our congregation. (See BP-04)

In order to remove the block wall on the north side of the parking lot and install a labyrinth, there are city codes and regulations that need to be followed. Request that the BoT authorize that the Land Annex Group initiate the process to utilize our fallow property to the west and north of the sanctuary. See the attached sketch and timeline for an overview of this project.

Motion 2022-07-21-04: Authorize the formation of a Team to initiate communications with the City of Montclair on re-purposing our existing fallow land into possible additional parking and worship spaces and report to the Board and the Congregation. Any financial expenditures will require BoT approval in advance.

Moved: Mary Darrow

Seconded: Carissa Mohr

Vote: 5-YES 0_NO

Result:

5. Approve use of funds in Contract to Call (C2C) account #2259 (titled Grant) to help fund our 70th Birthday Celebration. Balance \$1897.34 as of June 30, 2022. The original donor has approved this move.

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Motion 2022-06-16-05: Approve use of funds in Contract to Call (C2C) account #2259 (title is “Grant”) to help fund our 70th Birthday Celebration. Balance \$1897.34 as of June 30, 2022.

Moved: Susan Siefried
Seconded: David Adams
Vote: 5-YES 0-NO
Result: Passed

6. Council of Chairs. Reactivation and Composition. See (BP-06 info as of July 14, 2021)

Motion 2022-07-21-06: Request the Vice President to re-activate the Council of Chairs to meet quarterly.

Moved: Mary Darrow
Seconded: David Adams
Vote: 5-YES 0-NO
Result:

7. SLG Available for “UU the Vote” (See BP-07)

Motion 2022-07-32-07: Request Justice Committee to evaluate the special “UU the Vote” grant opportunity. If the Justice Committee agrees to participate, have the JC Chair contact the Board to initiate the grant application process.

Moved: Susan Seifried
Seconded: David Adams
Vote: 5-YES 0-NO
Result: Passed

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Upcoming Events:

1. August 20, 2022 MVUUC B'Day Party "Celebrating 70 Years: Many Beliefs, One Community".

Gratitude: Bruce Mount, Facilities Chairperson - so grateful for his many years of devoted service to our building and grounds.

Next Meeting: Thursday August 18, 2022 at 06:30 PM via Zoom.

Adjournment: 08:57 PM